

“AFCC 2018”
On 27 September – 1 October 2018
Room Reservation Form



Please return a completed Hotel Reservation form within 15 August 2018 by fax/email to Reservations Department
 Tel: +66 2 656 0444 • Fax: +66 2 254 9988 • E-mail: rsvn.groupbkkpc@ihg.com
 • Tel: +66 2 656 1555 • Fax: +66 2 656 0994

Name of guest: (Mr/Ms/Miss) _____ (First Name) _____ (Last Name) _____	
Company Name:	Position:
Tel:	Fax:
Email:	
Date of Arrival:	Arrival Flight No./Time:
Date of Departure:	Departure Flight No./Time:
Check-in Date (check in time: 3:00pm)	Check-out Date: (check out time: 12:00pm)
Room type: Superior Room <input type="checkbox"/> Single occupancy: THB 3,300++ <input type="checkbox"/> Double occupancy: THB 3,700++ Sharing name (Mr / Ms / Miss) _____ <ul style="list-style-type: none"> • Rates are subject to 10% service charge and 7.7% applicable government tax per room per night • Rates are inclusive of international buffet breakfast at Ginger restaurant and free Wi-Fi in room 	
Smoking preference / Bed type request:	
IMPORTANT NOTE – GUARANTEED POLICY: Guest's credit card with expiry date is required to guarantee the room reservation and/or transfer request and the following cancellation charge will be imposed on your credit card: Credit card number _____ Expiry date _____ Card holder _____ <ul style="list-style-type: none"> • Credit card is required to guarantee your room upon making reservation. Cancellation can be made from 16 days or more before arrival date with NO penalty charge • From 15 days before arrival, the hotel will make one night deposit to your credit card. From this date to 8 days before arrival, any cancellation made will result in NO refund. • Cancellation made 7 days or less prior to arrival date, no-show, and/or early departure will result in full penalty charge of total room night to your card. 	
ARRIVAL/DEPARTURE MEET & GREET - Toyota Camry Hybrid THB 1,500 net per car per way (maximum 3 passengers) - Toyota Commuter THB 2,000 net per van per way (maximum 5 passengers) <input type="checkbox"/> One way <input type="checkbox"/> Round trip <input type="checkbox"/> Not required	
International Flight: After retrieving your luggage, please proceed to the exit B or C and look for “Meeting Point at Gate no.5” Baggage claim no. 6-16, Exit customs clearance near belt 12 (“Exit B”) and baggage claim no. 17-23, Exit customs clearance near belt 21 (“Exit C”)	
Our airport representative with a sign “ HOLIDAY INN BANGKOK ” will be waiting to assist you. If Our Airport Representative could not be located, please contact Airport Information Counter for announcement or call us at telephone: 02-656 1555 extension Concierge for assistance. <ul style="list-style-type: none"> • The amendment of Limousine Service is required minimum 3 hours advance notice, late cancellation or a no-show charge will be applied to your credit card. 	